
Candidate Information Bulletin



STATE OF UTAH Professional Engineer

Examinations

- NCEES Fundamentals of Engineering Examination
- NCEES Principles and Practice of Engineering Examination

Examination Process

Candidates apply directly to Experior for the examinations.

Send the completed Application for Admission to the Examination form and fees to Experior by the deadline.

Experior
5486 South 1900 West, Suite C
Taylorsville, Utah 84118

Licensure Process

Upon completion of all licensure requirements including passing the examination, submit a complete application for licensure to:

By US Mail

**Division of Occupational and Professional
Licensing**
P.O. Box 146741
Salt Lake City, Utah 84114-6741

By Delivery or Express Mail

**Division of Occupational and Professional
Licensing**
160 East 300 South, 4th floor
Salt Lake City, Utah 84111

Applications for licensure are available on the Internet at
<http://www.commerce.state.ut.us/dopl/dopl1.htm>

You may also obtain them from:

Experior
5486 South 1900 West, Suite C
Taylorsville, Utah 84118
801.355.5009

Candidates with Special Needs

If you require a special testing accommodation under the *Americans with Disabilities Act* (ADA), contact Experior to obtain an Accommodation Request Form. You will be required to submit written verification of your disability before scheduling your examination.

Examination Fees

Examination fees may be paid by check, money order or credit card (Visa or MasterCard) made payable to Experior.

The NCEES Principles and Practice of Engineering Examination fee is **\$160.00**

The NCEES Fundamentals of Engineering Examination fee is **\$110.00**

The Score Retention fee for the NCEES Fundamentals of Engineering Examination is **\$30.00**

Test fees are nonrefundable and nontransferable.

Examination Dates

The Examinations are held twice a year.

<i>Deadline For Exam Registration</i>	<i>PPE Exam Date</i>	<i>FE Exam Date</i>
Feb. 16, 2001	Apr. 20, 2001	Apr. 21, 2001
Aug. 31, 2001	Oct. 26, 2001	Oct. 27, 2001
Feb. 15, 2002	Apr. 19, 2002	Apr. 20, 2002
Aug. 30, 2002	Oct. 25, 2002	Oct. 26, 2002

Admission to the Exam

Approximately three weeks before the exam, Experior will send you an admission letter that will show the specific date, time and location of the exam.

If you lose your admission letter, or have not received an admission letter two days before the exam date, contact Experior immediately at 801.355.5009.

Notify Experior and the Division of any change of address. Send notification of change of address to:

Experior
5486 South 1900 West, Suite C
Taylorsville, Utah 84118

Score Information

A score report will be mailed to you and the Division about three months after each test date. To ensure confidentiality, scores will not be given over the telephone.

NCEES PRINCIPLES AND PRACTICE OF ENGINEERING EXAMINATION (PPE)

What to Bring to the NCEES Principles and Practice of Engineering Examination

Bring your admission letter and a photo identification, such as a driver's license.

Bring at least two No. 2 pencils with erasers for marking your answer sheet.

Textbooks, handbooks, bound reference materials, slide rules and/or silent, battery-operated, nonprinting calculators may be used. However, no writing tablets, unbound tables or unbound notes are permitted in the examination room.

Materials Permitted in Examination Room

1. Devices or materials that might compromise the security of the examination or examination process are not permitted.
2. Non-communicating, battery-operated, silent, nonprinting calculators are permitted.
3. Calculating and computing devices having a QWERTY keypad arrangement similar to a typewriter or keyboard are not permitted. Such devices include but are not limited to palmtop, laptop, handheld and desktop computers, calculators, databanks, data collectors and organizers. Calculators with alphanumeric keypads are permitted.
4. Communication devices, such as pagers and cellular phones are not permitted.

Description of the NCEES Principles and Practice of Engineering Examination

The NCEES Principles and Practice of Engineering Examination is an eight-hour open-book examination administered the same day in two separate four-hour sessions. Group I exams are offered twice a year, once in the spring and once in the fall. The Group II exams are offered only in the fall.

Group I Examinations - Administered in the **spring** and in the **fall**:

Chemical
Civil
Electrical
Mechanical
Environmental

Group II Examinations - Administered in the **fall** only:

Agricultural
Control Systems
Fire Protection
Industrial
Manufacturing
Metallurgical
Mining/Mineral
Nuclear
Petroleum

NCEES FUNDAMENTALS OF ENGINEERING EXAMINATION (FE)

What to Bring to the NCEES Fundamentals of Engineering Examination

Bring your admission letter and a photo identification, such as a driver's license.

Bring at least two No. 2 pencils with erasers for marking your answer sheet.

**Description of the NCEES
Fundamentals of Engineering Examination**

The NCEES Fundamentals of Engineering Examination (FE) is an eight-hour examination: 120 one-point problems in the four-hour morning (a.m.) session and 60 two-point problems in the four-hour afternoon (p.m.) session. The morning session is common to all disciplines. The afternoon session is administered in the following disciplines: Chemical, Civil, Electrical, Industrial, Mechanical and General Engineering. Candidates may select any one of the disciplines. Candidates must receive a minimum score to pass. The minimum level of performance will be determined by NCEES.

**NCEES Fundamentals of Engineering
Examination Reference Material**

The only reference material you may use during the exam is the *FE Reference Handbook* published by the NCEES. A copy will be made available to you at the exam site. For your advanced copy, you may pick up one free of charge at Experior's office while supplies last—limited supply on hand. If you wish it mailed, there is a \$5.00 postage and handling fee.

Study Guide

Study guides are available for the NCEES Principles and Practice of Engineering Examination and the NCEES Fundamentals of Engineering Examination. You may contact NCEES at the following address to obtain the study guide:

**National Council of Examiners for
Engineering and Surveying**
ATTN: Publications Department
P.O. Box 1686
Clemson, SC 29633-1686

for credit card holders only call:
Toll Free: 800.250.3196
Homepage: <http://www.ncees.org>



APPLICATION FOR ADMISSION TO THE EXAMINATION

Print Clearly or Type

Candidate: _____
First Name MI Last Name

Street Address: _____

City: _____ State: _____ ZIP: _____

Daytime Telephone: (_____) _____ - _____ Home Telephone: (_____) _____ - _____

Social Security No.: _____ - _____ - _____

NCEES Principles and Practice of Engineering Examination (PPE)

Deadline Dates	Exam Date (Check one)	Exam Fee	Total Enclosed
Feb. 16, 2001	_____ Apr. 20, 2001	\$160.00	
Aug. 31, 2001	_____ Oct 26, 2001		
Feb. 15, 2002	_____ Apr. 19, 2002		
Aug. 30, 2002	_____ Oct 25, 2002		

Discipline Requested: _____

NCEES Fundamentals of Engineering Examination (FE)

Deadline Dates	Exam Dates (Check one)	Site (Check one)	Fees	Amount
Feb. 16, 2001	_____ Apr. 21, 2001	_____ Provo	Exam Fee \$110.00	_____
Aug. 31, 2001		_____ Logan	Score Retention Fee* \$30.00	_____
Feb. 15, 2002	_____ Oct. 27, 2001	_____ Salt Lake City	Reference Manual** \$ 5.00	_____
Aug. 30, 2002	_____ Apr. 20, 2002			
	_____ Oct. 26, 2002			
Total Enclosed				\$ _____

*Score Retention Fee is a one-time fee to be paid by every FE candidate.

**Postage and handling fee. (No charge if picked-up at Experior's office—limited supply on hand.)

Method of Payment: (Check One)

_____ Check _____ Money Order _____ Visa _____ MasterCard

Card #: _____ Exp. Date: _____

Signature: _____ Date: _____

Required for Credit Card Payment

***** Test fees are nonrefundable and nontransferable. *****

Refer to Law and Rules for eligibility requirements.

Send completed application and fees to:

Experior



5486 South 1900 West, Suite C ■ Taylorsville, UT 84118 ■ 801.355.5009 ■ Fax: 801.355.4008

**APPLICATION FOR EXAMINATION SCORE RETENTION
FOR FUNDAMENTALS OF ENGINEERING (FE) ONLY**

General Instructions: In order for the Division of Occupational and Professional Licensing to record and retain your examination scores, you must complete the following application and submit the examination score retention fee of \$30.00.

The application must be typewritten or printed in ink and must be legible. Your full name, Social Security number and date of birth are essential for identification purposes. Please supply this key information.

Fees: Submit the **\$30.00** fee.

Soc. Sec. No.: _____ - _____ - _____ Date of Birth: ____/____/____

Name: _____
Last First Middle Maiden

MAILING ADDRESS

Street: _____

City: _____

State: _____ ZIP: _____

County: _____

Telephone: (_____) _____ - _____

Gender: ____Male ____Female

The afternoon session is administered in the following disciplines: Chemical, Civil, Electrical, Industrial, Mechanical and General Engineering. Candidates may select any one of the disciplines.

Check the p.m. Discipline You Plan to Take

☐ Chemical

☐ Civil

☐ Electrical

☐ Industrial

☐ Mechanical

☐ General Engineering

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